

FELLOWSHIP DESCRIPTION

The information below will be available to all fellowship applicants.
Please type or paste responses directly into boxes, which will expand to fit.

Organization name: DSST Public Schools

Location (city/state): Denver, Colorado

Organization's website: Dsstpublicschools.org

Yearlong Fellowship
(June 2018-May 2019)

Summer Fellowship
(June-August 2018)

Organization Mission/Goals (100 words or less):

May include a bulleted list of priorities or initiatives, in addition to mission statement.

Our Mission: DSST Public Schools transforms urban public education by eliminating educational inequity and preparing all students for success in college and the 21st century.

Our organization is focused on a number of priorities – including ensuring that our schools are integrated across socioeconomic lines through student recruitment, improving all of our academic programs to continue our track record of results. Additionally we are in the process of rebranding and creating a new suite of marketing and communication materials and tools.

Title of PIFP Fellow: Home Office Fellow

Primary responsibilities of PIFP fellow (bulleted list; 100 words or less):

These responsibilities vary a bit any given year based upon the strengths of the fellow, their interests and the needs of our organization. Our current fellow's primary responsibilities include:

- Managing our website
- Creating our monthly newsletter
- Assisting in event planning and execution
- Assisting with student recruitment efforts across our 14 schools
- Writing to a variety of external audiences
- Organizing and leading tours

- Fielding external inquires

Qualifications sought in PIFP fellow (bulleted list; 50 words or less):

Include **Required** and **Preferred** sections, if applicable.

Required

- Strong communications abilities – both written and verbal communication
- Want to learn
- Team player
- Interest in reforming our educational system to ensure that all students are receiving a great education

Preferred

- Ability to create good looking one pagers or other types of collateral
- Photography skills / videography skills
- Writes or speaks somewhat fluent Spanish

Areas of skill/experience/background required in PIFP fellow:

<input type="checkbox"/> Accessibility/disabilities	<input type="checkbox"/> Event Planning	<input type="checkbox"/> Politics
<input type="checkbox"/> Activism	<input type="checkbox"/> Finance/business	<input type="checkbox"/> PR/communications
<input type="checkbox"/> Advocacy	<input type="checkbox"/> Fundraising/development	<input type="checkbox"/> Public speaking
<input type="checkbox"/> Campaigning	<input type="checkbox"/> Government	<input type="checkbox"/> Qualitative research
<input type="checkbox"/> Children's issues	<input type="checkbox"/> Healthcare/health sciences	<input type="checkbox"/> Quantitative research
<input type="checkbox"/> Civil rights/social justice	<input type="checkbox"/> Human services	<input type="checkbox"/> Reproductive rights/freedom
<input type="checkbox"/> Coalition work	<input type="checkbox"/> Journalism/publications (print/online)	<input type="checkbox"/> Social science research/methodology
<input type="checkbox"/> Community/political organizing	<input type="checkbox"/> Law	<input type="checkbox"/> Statistical analysis
<input type="checkbox"/> Criminal justice	<input type="checkbox"/> Legislative process	<input type="checkbox"/> TV/radio
<input type="checkbox"/> Customer service	<input type="checkbox"/> LGBTQ issues	<input type="checkbox"/> Volunteer management
<input type="checkbox"/> Data analysis	<input type="checkbox"/> Lobbying	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Digital media	<input type="checkbox"/> Marketing/sales	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Diversity/inclusion	<input type="checkbox"/> Performing/fine arts	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Domestic violence issues	Policy:	
<input type="checkbox"/> Economics	<input type="checkbox"/> Education	
<input type="checkbox"/> Editing	<input type="checkbox"/> Environment	
<input checked="" type="checkbox"/> Education	<input type="checkbox"/> Fiscal	
<input type="checkbox"/> Environmental issues	<input type="checkbox"/> Health	
	<input type="checkbox"/> Legislative	
	<input type="checkbox"/> Other: _____	

Technology skills required in PIFP fellow:

<input type="checkbox"/>	Adobe Creative Suite <i>(Acrobat, InDesign, PhotoShop)</i>
<input type="checkbox"/>	Blog platforms <i>(WordPress, Blogger)</i>
<input type="checkbox"/>	Database management <i>(Salesforce, GiftWorks, Wild Apricot)</i>
<input type="checkbox"/>	Digital marketing/outreach <i>(Twitter, Instagram, Facebook, etc)</i>
<input type="checkbox"/>	E-newsletter platforms <i>(MailChimp, Constant Contact, Vertical Response)</i>
<input type="checkbox"/>	GIS

<input checked="" type="checkbox"/>	Graphic design <i>(infographics, etc)</i>
<input checked="" type="checkbox"/>	Microsoft Office Suite <i>(Word, Excel, PowerPoint)</i>
<input type="checkbox"/>	Video/film production
<input type="checkbox"/>	Website design/management <i>(WordPress, SquareSpace, etc)</i>
<input type="checkbox"/>	Other: _____
<input type="checkbox"/>	Other: _____

**Certifications
Required:**

WFA
 WFR
 First Aid
 CPR
 Other: _____

**Language Skills
Required:**

English
 Spanish
 Other: _____